

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY, RESOURCES & GROWTH COMMITTEE**

4.00pm 24 JANUARY 2019

COUNCIL CHAMBER, HOVE TOWN HALL

# **DECISION LIST**

## **Part One**

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### **107 BUSINESS RATES RETENTION FORECAST 2019/20**

*Contact Officer: Heather Bentley*  
*Ward Affected: All Wards*

*Tel: 01273 291244*

**RESOLVED:** That the Committee -

1. Noted that the amount forecast to be received by the council in 2019/20 from its share of local business rates and section 31 Local Government Act 2003 compensation grants is £64.987m, based on the latest data. This is £0.403m above the forecast used in the December Draft Revenue Budget proposals report.
2. Delegated the agreement of the final business rates forecast and the NNDR1 2019/20 form to the Executive Director of Finance & Resources following consultation with the Chair of this Committee for the reasons given in paragraph 1.2.
3. Approved the proposed Retail Relief Scheme for two years from 2019/20 as outlined at paragraph 3.13.

### **108 CORPORATE DEBT POLICY**

*Contact Officer: Graham Bourne*  
*Ward Affected: All Wards*

*Tel: 01273 291800*

**RESOLVED:** That the Committee –

1. Noted the key changes in practice and approach from the existing policy.
2. Approved the new policy for adoption with immediate effect.

3. Noted that under Standard Financial Procedures implementation and agreement of arrangements for the management and recovery of debts are delegated to the Executive Director Finance & Resources.
4. Recommended that the Constitution Working Group considers the inclusion of a specific reference to the Corporate Debt Policy within the delegations to the Executive Director Finance & Resources.

**109 COUNCIL TAX BASE 2019/20**

*Contact Officer:* Heather Bentley  
*Ward Affected:* All Wards

*Tel:* 01273 291244

**RESOLVED:** That the Committee –

1. Approved this report for the calculation of the council's tax base for the year 2019/20.
2. Noted the collection rate assumed is 99.00%.
3. Agreed that in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amounts calculated by Brighton & Hove City Council as its council tax base for the year 2019/20 shall be as follows:-
  - i. Brighton and Hove in whole – 90,038.5 (as detailed in appendix 1)
  - ii. Royal Crescent Enclosure Committee – 30.6 (as detailed in appendix 2)
  - iii. Hanover Crescent Enclosure Committee – 40.1 (as detailed in appendix 2)
  - iv. Marine Square Enclosure Committee – 78.0 (as detailed in appendix 2)
  - v. Parish of Rottingdean – 1,572.4 (as detailed in appendix 2)
4. Agreed that for the purposes of Section 35(1) of the Local Government Finance Act 1992, the expenses of meeting the special levies issued to the council by the Enclosure Committees shall be its special expenses.
5. Agreed that the Enclosure Committees and Rottingdean Parish are paid the required council tax reduction grant of c£4,000 in total, to ensure they are no better or no worse off as a result of the introduction of the council tax reduction scheme for the reasons set out in paragraph 3.7.

**110 LIFE EVENTS PROPOSED FEES AND CHARGES FOR 2019/20**

*Contact Officer:* Paul Holloway  
*Ward Affected:* All Wards

*Tel:* 01273 292005

**RESOLVED:** That the Committee approved the proposed fees and charges for

Registration Services in Life Events for 2019/20, including increases to and freezing of selected fees and charges as set out in Appendix 1 to the report.

**111 SUPPORT SERVICE FOR PEOPLE IN TEMPORARY ACCOMMODATION**

*Ward Affected: All Wards*

**RESOLVED:** That the Committee -

1. Noted the contents of the report and agreed that £0.250m is added to the council's 2019/20 budget proposals in order to expand the options for providing support for people in emergency and temporary accommodation for one year only.
2. Delegated to the Executive Director for Neighbourhoods, Communities & Housing the decision to determine the most appropriate option to achieve a support service within the £0.250m budget, if approved.

**112 HOME PURCHASE POLICY OPPORTUNITY - DISPOSAL OF 84 COOMBE ROAD**

*Contact Officer: Diane Hughes*

*Tel: 01273 293159*

*Ward Affected: Moulsecoomb &  
Bevendean*

**RESOLVED:** That the Committee –

1. Agreed to appropriate 84 Coombe Road, Brighton from existing purposes to Housing Act purposes.
2. Agreed that the General Fund should receive the value of £290,000 in consideration for the appropriation at recommendation 1.
3. Agreed to authorise the retention of the net capital receipt to be used for reinvestment by Families Children and Learning to support the integration of disability services by co-locating the teams in Wellington House.
4. Noted that the appropriation referred to at 2.1.1 above will take place when the Policy, Resources & Growth Committee makes the decision to appropriate and that the funds referred to at 2 will be transferred following that decision.

**113 HOMELESS MOVE ON ACCOMMODATION**

*Contact Officer: Martin Reid*

*Tel: 01273 293321*

*Ward Affected: Patcham*

**RESOLVED:** That the Committee –

1. Approved that the land comprising the former Hollingbury Library site is appropriated for planning purposes and that the Executive Director for Neighbourhoods, Communities & Housing be authorised to appropriate the site for housing once the development is complete.
2. Approved the transfer of the land & buildings at the former Hollingbury Library site from the General Fund to the Housing Revenue Account for £0.365m, being the best consideration reasonably obtainable.
3. Approve that the proceeds are ring-fenced to support the library service in line with the disposal that received consent at Policy Resources and Growth Committee on 9 June 2016.
4. Approved a budget of £0.365m financed by HRA borrowing and Homes England Funding to form part of the HRA capital programme for 2018/19.

#### **114 KING ALFRED DEVELOPMENT - UPDATE**

*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

1. Noted the work undertaken in negotiating the final terms of the Development Agreement with Crest Nicholson since the 6<sup>th</sup> December meeting;
2. Authorised officers to enter into the Development Agreement on the terms set out in the Summary attached at Appendix A to this report, the full version of which (excluding Annexures) is presented in the Part 2 report to this committee;
3. Noted the contents of the letter from Crest dated 23 January 2019, and agrees that, in light of this letter, that if the development agreement is not signed by the end of January 2019, the Executive Director Economy, Environment & Culture is authorised to explore all alternative delivery options, including the potential use of prudential borrowing, and in-house delivery of the project;
4. Agreed that if the development agreement has not been signed by 30 March 2019 the Council will not enter into the development agreement with Crest Nicholson and will bring the matter back to the next Policy Resources & Growth Committee including the initial evaluation of the alternative delivery options;
5. Grants delegated authority to the Executive Director for Economy, Environment & Culture, Assistant Director Property & Design and the Executive Lead Officer Strategy, Governance & Law to make minor amendments to the Development Agreement, settle all the legal

documents and take any other necessary steps required to implement the recommendation at 2;

6. Approved the Council's capital contribution of £8m (in accordance with the decision of Policy & Resources on 21 January 2016) towards the development of the new public sport and leisure centre, the sum to be through borrowing and the financing costs funded by forecast operational savings resulting in a cost neutral position for the Council;
7. Agreed in principle to appropriate the site for planning purposes and delegates authority to the Executive Director for Economy, Environment & Culture to appropriate the site for planning purposes once the indemnity described in paragraph 3.25 has been executed and satisfactory planning permission has been secured;
8. Agreed in principle that the council will authorise the use of S203 and delegates the final decision to authorise the use of S203 powers to the Executive Director for Economy, Environment & Culture;
9. Authorised officers to enter into the Development Agreement on the terms set out in the Summary attached at Appendix A to this report, which contains provisions which seeks to ensure that 20% affordable housing is built as part of the development, the full version of which (excluding Annexures) is presented in the Part 2 report to this committee; and agrees that following signature of the development agreement if there is any proposal to either downgrade the quality, specification or amenity value of the sports centre that it be brought back to this committee.

## **115 BUS & TAXI SHELTER ADVERTISING CONCESSION**

*Contact Officer:* Owen McElroy *Tel:* 01273 290368  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee –

1. Approved the procurement of a cleaning, maintenance and advertising concession agreement for a term of 12 years with the option to extend for up to a further 3 years;
2. Granted delegated authority to the Executive Director for Economy, Environment & Culture to carry out the procurement of the cleaning, maintenance and advertising concession agreement referred to in 1 above including the award and letting of the concession agreement.

## **116 NOMINATION OF A REPRESENTATIVE TO THE FIRE AUTHORITY**

**RESOLVED:** That the Committee approved the appointment of Councillor Platts to the East Sussex Fire Authority.

